

# 112 年度公務人員退休關懷系列課程 「個人報名」系統操作說明

一、 於【臺北 e 大】首頁右上方【會員登入】項下點選【e 大帳號】。



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二、 於【e大帳號登入】畫面輸入身分證字號、密碼及驗證碼，再點選【登入】。

有關臺北 e 大帳號及註冊事項可洽詢本處客服中心：（02）29320212 分機 341。

**e大帳號登入**

身分證字號：

密碼：

驗證碼：

您好，如果您需要申請e大帳號，請花1至2分鐘閱讀以下事項：

- 1.e大帳號無使用期限，可持續使用臺北e大服務。
- 2.當您成為台北通金質會員後，亦可取得e大帳號完成的學習紀錄。
- 3.第一次登入密碼由系統指派，請妥善留存，學員第一次登入後可自行修改密碼。
- 4.修改密碼路徑：登入後進入首頁>我的課程>學習紀錄>主選單個人資料>修改個人資料。
- 5.如果您忘記密碼，可點選e大帳號登入頁面的「忘記密碼」，系統會發送驗證信到您註冊時填寫的Email信箱。如您註冊時未填寫Email信箱無法收信，請洽客服專線。
- 6.有關註冊問題，歡迎洽客服專線協助，客服電話：02-29320212轉分機341 週一至週五 8:30至

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### 三、登入後於【臺北e大】首頁【選課中心】項下點選【研討/活動報名】

The screenshot displays the Taipei e-University (臺北e大) website interface. The browser's address bar shows the URL [elearning.taipei/mpage/home](http://elearning.taipei/mpage/home). The website header includes navigation links such as "我的課程" (My Courses), "選課中心" (Course Selection Center), "新手上路" (New User Guide), "最新消息" (Latest News), "合作推廣" (Cooperation Promotion), "客服中心" (Customer Service Center), and "公務人員版" (Public Servants Version). The "選課中心" (Course Selection Center) menu is expanded, showing options like "分類列表" (Category List), "公務員核心課程庫" (Public Servants Core Course Library), "語言自費班期" (Language Self-Financed Class Schedule), "課程清單下載" (Download Course List), and "研討/活動報名" (Seminar/Activity Registration). A red box highlights the "研討/活動報名" option, and a red arrow points to it from the main banner area. The main banner features a large "賀" (Congratulations) character and a "臺北e大會員" (Taipei e-University Member) badge, with a celebratory illustration of people holding up signs that read "100萬" (1,000,000). Below the banner is a search bar with the text "學習更多(課程搜尋)" (Learn more (Course Search)) and a search icon. The footer section includes a video player showing a presentation titled "9月文宣影片 頸椎傷害評估" (September Publicity Video: Cervical Spine Injury Assessment) and a promotional banner for "9月安全守護你我" (September Safety Protection for You and Me), which offers incentives for completing recommended courses and filling out activity questionnaires.

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四、於【研討/活動報名】項下，就欲報名之課程名稱右側點選【個人報名】。

The screenshot shows the Taipei City Government e-learning system interface. The top navigation bar includes links for '我的課程', '選課中心', '新手上路', '最新消息', '合作推廣', '鮮活電子報', and '客服中心'. The main content area is titled '112年臺北' and features a sidebar with '專區' (Special Area) and '行事曆' (Calendar). The '研討/活動報名' (Seminar/Activity Registration) tab is highlighted with a red box labeled '1'. Below this, a table lists courses. The course '112 AA2916 退休人員關懷系列：大師開講~憶起幸福、健康九九' is highlighted with a red box labeled '2', and its '個人報名' (Individual Registration) button is also highlighted with a red box labeled '2'. A red arrow points from the '個人報名' button to the right.

| 年度  | 班期代碼   | 班期名稱                       | 期別 | 上課時間                          | 報名時間                          | 承辦人 | 操作                  |
|-----|--------|----------------------------|----|-------------------------------|-------------------------------|-----|---------------------|
| 112 | AA3406 | 認識ChatGPT講座                | 1  | 2023-07-25<br> <br>2023-07-25 | 2023-07-07<br> <br>2023-07-14 | 陳思菁 | 未開放                 |
| 112 | AA2916 | 退休人員關懷系列：大師開講~憶起幸福、健康九九    | 1  | 2023-10-23<br> <br>2023-10-23 | 2023-09-15<br> <br>2023-10-06 | 李榮昌 | <b>個人報名</b><br>批次匯入 |
| 112 | B00691 | 退休人員關懷系列：守護人生~預防詐騙及法律風險報哩哉 | 1  | 2023-10-23<br> <br>2023-10-23 | 2023-09-15<br> <br>2023-10-06 | 李榮昌 | <b>個人報名</b><br>批次匯入 |
| 112 | B00692 | 退休人員關懷系列：中醫養生~疾病預防與保健      | 1  | 2023-10-23<br> <br>2023-10-23 | 2023-09-15<br> <br>2023-10-06 | 李榮昌 | <b>個人報名</b><br>批次匯入 |

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五、系統確認畫面：確認所要報名的課程無誤後，點選【是】。

The screenshot shows the Taipei e-Learning system interface. The main content area displays a list of courses for the 112th year. A confirmation dialog box is overlaid on the course list, asking the user to confirm their selection. The dialog box contains the text: "您確認要報名「退休人員關懷系列：大師開講~億起幸福、健康九九」?" and two buttons: "是" (Yes) and "取消" (Cancel). A red arrow points to the "是" button. The course list includes columns for course number, course name, class type, class time, registration time, and instructor. The courses listed are:

| 期別 | 上課時間                    | 報名時間                    | 承辦人 | 狀態           |
|----|-------------------------|-------------------------|-----|--------------|
| 1  | 2023-07-25   2023-07-25 | 2023-07-07   2023-07-14 | 陳思菁 | 未開放          |
| 1  | 2023-10-23   2023-10-23 | 2023-09-15   2023-10-06 | 李榮昌 | 個人報名<br>批次匯入 |
| 1  | 2023-10-23   2023-10-23 | 2023-09-15   2023-10-06 | 李榮昌 | 個人報名<br>批次匯入 |
| 1  | 2023-10-23   2023-10-23 | 2023-09-15   2023-10-06 | 李榮昌 | 個人報名<br>批次匯入 |

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六、系統回復【報名成功】，即完成報名程序，可繼續點選【繼續】報名其他課程。

The screenshot shows the Taipei City Government e-learning system interface. At the top, there's a navigation bar with links like '我的課程', '選課中心', '新手上路', '最新消息', '合作推廣', '鮮活電子報', and '客服中心'. Below this, a blue banner displays '112年' (112nd Year). The main content area shows a confirmation message '報名成功.' (Registration Successful) with a '繼續' (Continue) button highlighted by a red box and a red arrow. Below the confirmation, there are statistics for the 112nd year: 會員人數 1256913 人, 課程總數 1778 門課, 線上人數 1412 人, 累計瀏覽人次 551332657 人, and 報名課程總人次 2182446 人. The footer contains contact information for the Civil Servant Training Center, including phone numbers, email, and address, along with a copyright notice for 2023-09-18.